

# Mensana Clinic New Patient Information Form

**STEP 1.** Please fill out to the best of your ability.

## PATIENT INFORMATION:

NAME: \_\_\_\_\_  
PHONE: (H) \_\_\_\_\_ (W) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

## INSURANCE INFORMATION:

POLICY HOLDER NAME: \_\_\_\_\_  
POLICY HOLDER SEX: ( ) MALE ( ) FEMALE  
POLICY HOLDER BIRTHDATE: \_\_\_\_\_  
POLICY HOLDER EMPLOYER: \_\_\_\_\_  
RELATIONSHIP TO POLICY HOLDER: ( ) SELF ( ) SPOUSE ( ) DEPENDENT  
INSURANCE COMPANY NAME: \_\_\_\_\_  
PHONE #: \_\_\_\_\_  
POLICY NUMBER: \_\_\_\_\_  
GROUP NUMBER: \_\_\_\_\_

## REFERRING PHYSICIAN:

NAME: \_\_\_\_\_  
PHONE: (O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_  
UPIN#: \_\_\_\_\_

## ATTORNEY INFORMATION:

NAME: \_\_\_\_\_  
PHONE:(O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

## TREATING PHYSICIAN(S):

NAME: \_\_\_\_\_  
PHONE:(O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

NAME: \_\_\_\_\_  
PHONE:(O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

NAME: \_\_\_\_\_  
PHONE:(O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

NAME: \_\_\_\_\_  
PHONE:(O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

NAME: \_\_\_\_\_  
PHONE:(O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

**REHAB NURSE(S):**

NAME: \_\_\_\_\_  
PHONE:(O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

NAME: \_\_\_\_\_  
PHONE:(O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

NAME: \_\_\_\_\_  
PHONE:(O) \_\_\_\_\_ (FAX) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

**OTHER INFORMATION:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STEP 2:** This step is only for patients involved in **WORKERS COMPENSATION** cases. If you are not involved with **Workers Compensation**, please skip to STEP 3.

Please complete the following information regarding your Workers Compensation case.

CLAIM NUMBER: \_\_\_\_\_

DATE OF INJURY: \_\_\_\_\_

CLAIMS ADJUSTER:

NAME: \_\_\_\_\_

PHONE#: \_\_\_\_\_

INSURANCE COMPANY:

NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

COMPENSABLE INJURIES \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OTHER

INFORMATION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**STEP 3:** This step is only for patients whose medical problems are the result of an **AUTO ACCIDENT**. If you were not involved in an **auto accident**, please skip to STEP 4.

Please provide this information regarding your auto accident.

AUTO CLAIM NUMBER: \_\_\_\_\_

DATE OF ACCIDENT: \_\_\_\_\_

AUTO INSURANCE COMPANY:

NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CLAIMS ADJUSTER:

NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

AVAILABLE PIP: \_\_\_\_\_

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OTHER  
INFORMATION:

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**STEP 4.** Send information to Mensana Clinic. Please fax or mail this form to:

Attn: Admissions Coordinator  
1718 Greenspring Valley Rd  
Stevenson, MD 21153

Fax – (410) 653-3633

**How did you hear about us?** Please circle all that apply.

Doctor      insurance company      internet      friend      article      RSD

another patient      TV/radio      Lightning Strike & Electric Shock      conference

attorney      other

**Thank you for completing and sending your patient information.**

**Please continue to STEP 5.**

**STEP 5.** Please send a referral from a physician or health care professional involved in your care along with your medical records. This information must be received before we can schedule an evaluation. Please have your physician either fax or mail the following:

- 1) Medical Referral
- 2) Medical Records

These should be sent as soon as possible to:

Attn: Admissions Coordinator

1718 Greenspring Valley Rd  
Stevenson, MD 21153  
Fax – (410) 653-3633  
Phone- (866) 653-2403

Once we receive a letter of referral and your medical records from your physician, we will contact you to schedule an initial evaluation with the Clinical Director. If you both agree to ongoing treatment, our staff will assist you in obtaining insurance authorization for your care and scheduling your inpatient or outpatient treatment.

**THANK YOU.** Please feel free to call with any questions.

#### **Other Options**

As a convenience for patients that are unable to travel to Mensana Clinic for an initial evaluation, we offer a medical chart review for the cost of \$75. However, we have often found that the information contained in medical charts is not sufficient. Alternately, we offer a self-administered Diagnostic Paradigm which offers the same questions that Dr. Hendler asks during an initial evaluation. Very often this offers more information than can be derived from a medical chart review. The cost of analyzing the Diagnostic Paradigm is \$400. The results of both chart reviews and Diagnostic Paradigms will be mailed to you.

If you are interested in either a medical chart review or the Diagnostic Paradigm, please contact our Admissions Coordinator.

Phone (800) 914-5469 ext 69  
(410) 337-8508